

## **Rules for Parents / Guardians**

All parents/guardians have the ultimate responsibility to follow the parent rules. All parents/guardians will be required to understand.

1. All parents/guardians voluntarily send their child(ren) to school.
2. Parents/guardians should remind their child(ren) not to go to the areas other than the classrooms.
3. Parents/guardians should remind their child(ren) not to use, move, or modify any classroom items. Parents/guardians are liable to any and all property damages caused by their child(ren).
4. No parents/guardians should be present in the classroom except for the parent on-duty or the parents wearing badges for classroom observation. The classroom observation badges can be obtained from the Principal.
5. Parents/guardians should remind their child(ren) to follow all the Student Rules of the School. Parents/guardians should cooperate with teachers to address any concerns regarding their child(ren)'s behavior in the School.
6. Parents/guardians should encourage, help, and monitor their child(ren) to complete homework, test preparation, and other related activities. In case of confusion, parents/guardians should proactively contact a teacher to clarify issues.
7. Parents/guardians have the rights to raise concerns or provide suggestions for teaching, school management, and improvement. Please send your messages to HM/Principal [newcambridgeschl@gmail.com](mailto:newcambridgeschl@gmail.com) The HM/Principal will rearrange and submit the parents' comments to school board for improving the school operation.
8. We believe both the school and the parents/guardians are responsible for the children's education. A close working relationship between the parents and school ensures the best Outcome of children's education and welfare. We, therefore, ask parents not to hesitate to forward any suggestions that you think may improve our teaching standard.
9. We encourage parents/guardians to discuss each student's progress as and when there is any concern. A face to face discussion with the class teacher is always welcome, but if you prefer you can address your concerns to the Head Teacher in writing. We are here to help our youngsters to enjoy and learn.
10. Parents/guardians who are responsible for picking up a child need to be registered with the school. If the registered person cannot pick up the child, please inform the class teacher in advance. Otherwise the child may not be allowed to leave the school.

11. Please pick up the student on time. If parents/guardians cannot reach the school on time, please telephone the school emergency telephone number to inform the school.
  
12. Parents/guardians are only allowed to stay on the school premises with the Head Teacher's permission. Parents/guardians who stay on school premises with permission are responsible for their own health and safety.